|  |
| --- |
| **SHORT TERM UNDERWRITING QUESTIONNAIRE** |
|  |
| 1. | Name of Production Company: |       |
|  | DBA (if applicable): |       |
| 2. | Physical Location Address: |       |
| 3. | Mailing Address (if different): |       |
| 4. | Primary Contact: | Name: |       |
|  |  | Phone: |       | Fax: |       |
|  |  | Email: |       |
| **PRODUCTION** |
| 5. | Production Title (if applicable): |       |
| 6. | **Type of Production(s):** **[ ]  DICE [ ]  Film** |
|  | *Select all that apply:* |
|  | [ ]  Documentary Film | [ ]  Low-Budget Film |
|  | [ ]  Commercials / Infomercials | [ ]  TV Movie/Special |
|  | [ ]  Corporate Videos | [ ]  Webisodes / Interstitials |
|  | [ ]  Music Videos | [ ]  Educational / Instructional Videos |
|  | [ ]  Movie Trailer | [ ]  Other:  |       |
| 7. | Story / Synopsis (if single production): |
|  |       |
| 8. | Key Personnel (*attach bios/resumes*): |
|  | Name(s) | Years of Experience | Prior Projects |
|  | Director:       |       |       |
|  | Producer:       |       |       |
|  |       |       |       |
| 9. | Source of Financing: |       |
| **COVERAGES –** *Select all desired coverages.* |
| 10. | Coverage Duration: | [ ]  Short Term – Number of Days:  |       |  |
|  |  |
| 11. | [ ]  Commercial General Liability |
|  | [ ]  Blanket Additional Insured |
|  | [ ]  Waiver of Subrogation |
| 12. | **[ ]**  Rented / Miscellaneous Equipment Coverage (*Included in the Entertainment Package.*) |
|  | a. | Rented Equipment Limit: | $       |
|  | *The following is required for Short Term only:* |
|  | b. | Rental House Name: |       |
|  | c. | Rental House Address: |       |
|  | d. | Pick up Date: |       | Drop off Date: |       |
| 13. | **[ ]**  Third Party Property Damage  |
| 14. | [ ]  Entertainment Production Package |
|  | **Coverage** | **Minimum Limits** | **Requested Limits** |
|  | Negative Film | $ 250,000 | $       |
|  | Faulty Stock | $ 250,000 | $       |
|  | Extra Expense | $ 100,000 | $       |
|  | Props, Sets, & Wardrobe | $ 100,000 | $       |
|  | Miscellaneous Equipment (including owned) | $ 350,000 | $       |
|  | Office Content | $ 25,000 | $       |
|  |       |  | $       |
|  |       |  | $       |
|  |       |  | $       |
| 15. | [ ]  Non-Owned & Hired Auto Liability |
|  | a. | Cost of Hire: | $       |
|  | b. | [ ]  Non-Owned & Hired Auto Physical Damage  |
| 16. | [ ]  Workers Compensation: |
|  | a. | **[ ]**  Primary **[ ]**  Contingent |
|  | b. | FEIN: |       |
|  | c. | State of Hire: |       |
|  | d. | If Primary, declare Payroll: | 9610 Cast & Crew: | $       |
|  |  |  | 8810 Clerical: | $       |
|  | e. | If Contingent:  | Name of Payroll Service Company: |       |
|  |  |  | *Certificate of Insurance from Payroll Company must be provided upon binding.* |
|  | f. | All Officers exclude from WC Cover? | **[ ]**  Yes **[ ]**  No |
|  | e. | Officers to be Included/Excluded: |
|  | Name of Officer | Title | % Owned | Incl/Excl |
|  |       |       |       % |  |
|  |       |       |       % |  |
|  |       |       |       % |  |
|  |       |       |       % |  |
|  |       |       |       % |  |
| 17. | [ ]  Umbrella / Excess Liability |
|  |  | Enter Limits: | $       |
| 18. | [ ]  Foreign Exposure |
|  | a. | Countries: |       |
|  | b. | Desired coverages: | [ ]  General Liability [ ]  Hired Auto [ ]  Workers Compensation |
| 19. | **The Production Involves** (check all that apply): |
|  | [ ]  Pyrotechnics (Explosions, fire) – *Complete Supplemental Application* |
|  | [ ]  Stunts or Hazardous Activities – *Complete Supplemental Application* |
|  | [ ]  Use of Animals | [ ]  Underwater Filming |
|  | [ ]  Motorcycles | [ ]  Special Vehicles |
|  | [ ]  Airborne Crafts | [ ]  Waterborne Crafts |
|  | [ ]  Railroad Cars or Equipment | [ ]  *None of the Above* |
|  | ***If any of the above are checked:*** |
|  | *Provide details of involvement of any Cast Member and* ***ATTACH*** |
| **PRODUCTIONS AND BUDGET** |
| 20. |  |  |  |
|  | a. | **Total Budget:** | $       | (*must attach at least top sheet of budget*) |
|  | b. | Principal Photography Dates: |       | to |       |
|  |  |  |  |
|  | c. | Filming Locations | Dates at Each |
|  |  |       |       |
|  |  |       |       |
|  |  |       |       |
|  |  |       |       |
|  |  |
| 21. | Describe Prior Losses (or state if there are none): |
|  |       |
|  | Total amount of losses in the last 3 years (if any): | $       |
|  |  |  |
| **Attachments:** |
|  |  | * Bio/Resumes of Key Personnel
* Budget
* Filming Schedule
* Hazardous or Foreign Supplemental Filming Information
 |
|  |  |
|  |  | Submitted by: |       |
|  |  | Agency Name: |       |
|  |  | Address: |       |
|  | Date Submitted: |       |